BCAG
BUTTE COUNTY ASSOCIATION
OF GOVERNMENTS

NOTICE OF REGULAR MEETING
OF THE
TRANSPORTATION ADVISORY COMMITTEE

Thursday – September 7, 2023 – 10:00 A.M.
IN PERSON AT THE BCAG CONFERENCE ROOM OR
JOIN VIA ZOOM:

https://us02web.zoom.us/j/83084894515?pwd=OTlxNkNPazFRWVBBTkF6Mk5pNldLQT09

Meeting ID: 830 8489 4515
Passcode: 565783
One tap mobile
+16699006833,,83084894515#,,,,*565783#

1. INTRODUCTIONS

MEMBERS OF THE PUBLIC MAY ADDRESS ANY ITEM ON THE AGENDA DURING CONSIDERATION OF THAT ITEM.

2. ORAL COMMUNICATION

PERSONS WISHING TO ADDRESS AGENDA ITEMS OR COMMENT ON ANY ITEM NOT ON THE AGENDA MAY DO SO AT THIS TIME. COMMENTS ARE LIMITED TO THREE MINUTES PER PERSON. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.
FOR ITEMS NOT ON THE AGENDA, NO ACTION WILL BE TAKEN AT THIS TIME. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND OR PLACED ON THE NEXT AGENDA.

COPIES OF STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO ITEMS OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE OFFICE OF BUTTE COUNTY ASSOCIATION OF GOVERNMENTS (BCAG). PERSONS WITH QUESTIONS CONCERNING AGENDA ITEMS MAY CALL BCAG TO MAKE INQUIRIES REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. THE MEETING WILL BE HELD IN PERSON AND VIA ZOOM.

ITEM	STAFF
3. 2024 Regional Transportation Improvement Program (RTIP) Development and Schedule	Ivan Garcia Information
Review of projects received for 2024 RTIP consideration.	
4. 2024 Regional Transportation Plan / Sustainable Communities Strategy Development	Ivan Garcia Information
Presenting overview of the RTP/SCS process and project review requirements.	
5. Active Transportation Program – CTC Workshop	Ivan Garcia Information
Informing committee of ATP Cycle 7 Workshop at BCAG	
6. Caltrans District 03 Updates	Caltrans Information
Caltrans Local Assistance updates & funding opportunities.	
7. Other Items	All

September 7, 2023

2024 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)DEVELOPMENT AND SCHEDULE

PREPARED BY: Iván Garcia, Programming Director

ISSUE: BCAG is required to prepare and adopt a Regional Transportation Improvement Program (RTIP) by December 15, 2023, for the 2024 State Transportation Improvement Program (STIP). BCAG issued a "call for projects" on July 10, 2023 for new programming considerations.

DISCUSSION: The purpose of the RTIP is to identify programming recommendations for the State Transportation Improvement Program (STIP). The 2024 STIP will cover the next five fiscal years beginning July 1, 2024 (FYs 24/25-28/29). The STIP is adopted by the California Transportation Commission (CTC) and is comprised of two components including the Regional Improvement Program and Interregional Improvement Program.

STIP Components:

1)   *75% - Regional Improvement Program (RIP)*. Projects nominated by the Regional Transportation Planning Agencies (RTPAs) like BCAG as part of the Regional Transportation Improvement Program (RTIP Document)

2)   25% - *Interregional Improvement Program (IIP)*. Projects nominated by Caltrans as part of their Interregional Transportation Improvement Program (ITIP).

Funding
Every two years, Caltrans prepares a "Fund Estimate" (FE) identifying the amount of funding available to regions for new projects. The STIP Regional Improvement Program for the region include:

- **STIP/RTIP** $8,433,000

RTIP/STIP Schedule:

June 28, 2023	CTC Approves Fund Estimate for the 2024 RTIP/STIP
July 10, 2023	BCAG TAC Informed and Issuance of Call-for-Projects
July 20, 2023	Public Education Outreach Event
July 21, 2023	RTIP Development Workshop
July 27, 2023	BCAG Board of Directors Meeting
August 3, 2023	BCAG TAC Meeting
September 1, 2023	**Project Nominations Due to BCAG for RTIP Consideration**
September 7, 2023	**BCAG TAC Meeting - Review of projects**
September 28, 2023	Projects Presented to BCAG Board
October 5, 2023	October TAC Project Review & Draft Project Recommendations
October 26, 2023	Draft RTIP with Project Recommendations to BCAG Board
December 7, 2023	BCAG Adopts the 2024 RTIP (Amendment to the 2020 RTP/SCS may be necessary)
March 21-22, 2024	CTC Adopts the 2024 STIP

Requirements for ALL Projects
BCAG has identified 4 requirements for new project programming consideration. These requirements are defined in the STIP guidelines.

- **Regional Transportation Plan/Sustainable Communities Strategy** – All projects are required to be included in the current Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

- **Project Study Reports** – A complete project study report (PSR) or, for a project that is not on a State highway, a PSR equivalent.

- **Criteria for Measuring Performance and Cost-Effectiveness** – Depending on the project, an appropriate level of performance metric demonstration is required. The criterion in the guidelines aims to capture: vehicle miles traveled (VMT) reductions, air quality benefits, mode shift, distance to transit service and safety benefits as relevant to the project.

- **ePPR** – An Electronic Project Programming Request (ePPR) form is required. This electronic form identifies the basic scope, benefits, funding, and schedule for the proposed project. The ePPR can be generated thru CalSMART at: https://calsmart.dot.ca.gov/ .

BCAG Project Criteria Evaluation

Evaluation criteria will be based on the goals of the Climate Action Plan for Transportation Infrastructure (CAPTI) built from the Governor's Executive Orders (EO) EO N-19-19 and N-79-20. These Executive Orders and the CAPTI are the basis for which ALL transportation funding is programmed thru BCAG. Additionally, BCAG is required to report progress on the Federal Performance Measures to FHWA and to California Air Resources Board (CARB) under SB 375 for achieved GHG reductions including:

- Green House Gas (GHG) reduction
- Vehicle Miles Travel (VMT) reduction
- Development and integration of public transit with multimodal rail, bicycle, and pedestrian infrastructure (Mode Shift)
- Significant expansion of equitable transportation opportunities to underserved communities
- Safety

Projects Received for Programming Consideration

Project	Component	Request
Biggs – 2nd Street Safe Routes to Schools Project	CON	$ 700,000
Chico – Eaton Rd / SR 99 Roundabout	CON	$6,300,000
Chico – Downtown Complete Streets Project	PA&ED	$2,000,000
Chico – SR 99 Southgate Intersection Improvements	PA&ED	$3,624,000
County – Palermo Safe Routes to Schools Project	R/W & CON	$2,625,000
Oroville – Washington Ave Complete Streets	CON	$2,000,000
Oroville – Table Mountain Blvd Complete Streets	PS&E	$ 500,000
BCAG - North Valley Passenger Rail Project	PA&ED	$2,500,000
	Total Requests:	**$20,249,000**
	RIP Target:	**8,433,000**
	Shortfall:	**$11,816,000**

REQUESTED ACTION: Staff will be reviewing and analyzing the projects received over the next month with a draft programming recommendation scheduled for the October TAC meeting. Each project will be presented at the committee meeting.

Key staff: Ivan Garcia, Programming Director
                    Brian Lasagna, Regional Analyst

September 7, 2023

2024 REGIONAL TRANSPORTATION PLAN / SUSTAINABLE COMMUNTIES STRATEGY DEVELOPMENT

PREPARED BY: Ivan Garcia, Programming Director

ISSUE: BCAG is required to prepare and update the 2020 Regional Transportation Plan/Sustainable Communities Strategy by December 2024.

DISCUSSION: The RTP/SCS is adopted every 4 years to identify the region's long-range transportation plan for a 20-year minimum horizon. The 2024 RTP/SCS will cover the years from 2024 to 2050. The current RTP/SCS was adopted in December 2020. The 2024 RTP/SCS is scheduled to be adopted by December 2024. Once adopted, the RTP/SCS can be amended at any time by the BCAG Board.

The RTP/SCS serves as the foundation for the development of the short-range Regional Transportation Improvement Program (RTIP) and the Federal Transportation Improvement Program (FTIP). Projects programmed in the RTIP and FTIP are required to be included in the RTP/SCS

The 2024 RTP/SCS will contain the following:

1. RTP/SCS Document – including all required elements (Policy, Action, Financial and the SCS)
2. Air Quality Conformity Analysis and Determination – demonstrating that the projects in the RTP/SCS conform to the applicable federal air quality requirements.
3. Environmental Impact Report – complying with the California Environmental Quality Act requirements

Rincon Consultants, Inc. is being retained to complete the Environmental Impact Report. Progress on the Sustainable Communities Strategy is on schedule. The next step in the development of the RTP/SCS is to provide the draft list of projects anticipated over the horizon of the RTP/SCS. Staff met with the local jurisdictions on updating the current list. However, due to staff changes for several agencies, another review is necessary over the next couple of weeks.

Project Updates

The following questions need to be addressed for each project:

1. Has the project been completed since the 2020 RTP/SCS has been adopted / December 2020?
2. Is the project a carryover indicating that it has not been completed yet?
3. Are there changes to the scope, description, name, updated costs/schedule or emissions analysis year (for capacity increasing projects)?
4. Are the performance metrics reflected accurately for the project?
5. What new projects need to be included in the 2024 RTP/SCS?

Local agencies can view the 2020 RTP/SCS project information below. This information is posted on BCAG's webpage.

Appendix 1 - Air Quality Conformity Analysis and Determination

Appendix 10-7 – BCAG Summary of Projects
Appendix 10-8 – Biggs Summary of Projects
Appendix 10-9 – Butte County Summary of Projects
Appendix 10-10 – Caltrans District 03 Summary of Projects
Appendix 10-11 – Chico Summary of Projects
Appendix 10-12 – Gridley Summary of Projects
Appendix 10-13 – Oroville Summary of Projects
Appendix 10-14 – Town of Paradise Summary of Projects

STAFF RECOMMENDATION: This item is presented for information only. Staff will reach out and schedule individual meetings with each jurisdiction.

Key Staff: Ivan Garcia, Programming Director
               Brian Lasagna, Regional Analyst

BCAG Transportation Advisory Committee

Item # 5
Information

September 7, 2023

ACTIVE TRANSPORTATION PROGRAM – CYCLE 7

PREPARED BY: Ivan Garcia, Programming Director

ISSUE: BCAG is hosting the California Transportation Commission's Active Transportation Program Kick-Off Workshop (North) on September 14, 2023.

DISCUSSION: The Active Transportation Program (ATP) Cycle 7 workshop is expected to be funded at approximately $550 million. The ATP Cycle 6 program was funded at $1.5 billion due to the infusion of $1 billion by the governor. During the review of the Cycle 6, it was analyzed how many projects would be funded had the infusion not been added and what would have been the cutoff score. CTC staff indicated that the cutoff score would have been a 97.   Staff is bringing this to the committee's attention because funding will be 1/3 of Cycle 6 funding levels. This indicates that all projects really need to receive the maximum score for each application question.

The ATP program has increasingly become more competitive with project sizes also increasing.

Staff is encouraging locals to take advantage of the CTC ATP staff that will be at the BCAG offices for any assistance to ensure a highly competitive grant application is prepared.

2025 ATP Kick-Off Workshop (North)
Thursday, September 14, 2023
2:00 p.m. – 5:00 p.m.
BCAG Board Room
326 Huss Drive, Suite 100, Chico, CA 95928

Attached is the Save the Date flyer.

California Transportation Commission

SAVE THE DATE

2025 Active Transportation Program
Kick-Off Workshop (North)

Please mark your calendars for the upcoming California Transportation Commission Kick-Off Workshop for the Active Transportation Program (ATP). This workshop will be held in a hybrid setting. Registration information and workshop agenda/details will be posted in advance of each workshop on the ATP website.

Thursday, September 14, 2023
2:00 p.m. – 5:00 p.m.

Butte County Association of Governments
326 Huss Drive, Suite 100, Chico, CA 95928

Participants unable to attend in person can participate via Zoom. Please register at:

https://us02web.zoom.us/meeting/register/tZMod--hrjMjE9AhhwPDS6eD8uWBn9W9r3tN

CALIFORNIA TRANSPORTATION COMMISSION STAFF CONTACTS:

Laurie Waters, Associate Deputy Director
Laurie.Waters@catc.ca.gov

Beverley Newman-Burckhard, Assistant Deputy Director
Beverley.Newman-Burckhard@catc.ca.gov

Elika Changizi, Program Analyst
Elika.Changizi@catc.ca.gov

Get the latest updates from the Commission on Twitter and Facebook.

The Commission can provide assistive services including translation and interpretation in multiple languages, real-time captioning, transcription, large print, digital audio and/or video recordings, as well as meeting materials in an accessible format for the visually impaired. To obtain services or copies in one of these alternate formats or languages, please contact us at (916) 654-4245 or ctc@catc.ca.gov. Arrangements should be made as soon as possible but no later than at least five working days prior to the scheduled meeting." *(Las solicitudes de acomodación especial o servicios de interpretación deben hacerse tan pronto como sea posible o por lo menos cinco días antes de la reunión programada)*

September 7, 2023

CALTRANS DISTRICT 03 UPDATES

PREPARED BY: Ivan Garcia, Programming Director

Angel Araiza of Caltrans Local Assistance will provide a current update on various subject matters including:

<u>Local Assistance/BCAG Coordination</u>

Disadvantaged Business Enterprise/ Americans with Disability FFY2022/2023/ Quality Assurance Program

	9-A	9-B	9-C	QAP
Butte County	Current	Need 23/24	Current	Expires 07/06/2025
BCAG	Current	Current	n/a	Expired 05/27/2015
Biggs	Current	Current	Current	Expires 07/28/2028
Gridley	Current	Current	Current	Expires 03/13/2028
Chico	Current	Need 23/24	Need 23/24	Expires 11/01/2026
Oroville	Current	Need 23/24	Need 23/24	Expires 10/18/2027
Paradise	Current	Need 23/24	Need 23/24	Expires 07/08/2025

Project End Date Reports

Project Number xxxx(xxx)	Responsible Agency	Approved PED (* Legacy)	
5142(032)	Oroville	10/31/19	
5128(013)	Biggs	04/30/21	*
5128(012)	Biggs	07/31/21	*
5037(029)	Chico	06/30/23	
5425(038)	Paradise	09/30/23	
38Y0(011)	Paradise	09/30/23	
38Y0(013)	Paradise	09/30/23	
38Y0(009)	Paradise	09/30/23	
5912(114)	Butte County	10/28/23	
5037(040)	Chico	12/30/23	
5037(024)	Chico	12/31/23	*
38Y0(014)	Paradise	12/31/23	
38Y0(015)	Paradise	12/31/23	

 (Link) https://dot.ca.gov/programs/local- assistance/projects/projects-with-expiring- end-dates

The Project End Date (PED), analogous to the previously used Agreement End Date (AED), is the date that an agency estimates to identify the end of a project phase's Period of Performance (end of Federally participating work). It is defined as the date after which no additional federally participating costs may be incurred for an authorized phase of work.

For PEDs please review the PED tool posted online.

Inactive Projects

All projects with an unexpended balance greater than or equal to $150,000 with no activity for the past 9 months are subject to this review as well as those projects with an unexpended obligation of $50,000 to $150,000 which were authorized more than 9 months ago and have no expenditures.

https://dot.ca.gov/programs/local-assistance/projects/inactive-projects

Project Number	Agency Action Required	Agency	Latest Payment Date	Unexpended Balance
5037037	Project is inactive. Funds at risk. Invoice immediately.	Chico	12/22/2022	$6,909,722.00
5425041	Invoice under review by Caltrans. Monitor for progress. Received by LPA 08/17/2023	Paradise	12/20/2022	$461,664.30
38Y0013	Project is inactive. Funds at risk. Invoice immediately.	Paradise	12/20/2022	$248,454.24
5142036	Invoice under review by Caltrans. Monitor for progress.	Oroville	9/15/2022	$214,049.09
5037029	Project is inactive. Funds at risk. Invoice immediately. Returned to agency	Chico	9/8/2022	$142,719.59
5128013	Project is inactive. Funds at risk. Invoice immediately.	Biggs	11/22/2021	$99,088.60
38Y0015	Project is inactive. Funds at risk. Invoice immediately.	Paradise	10/11/2022	$71,801.24

Local Assistance Updates

- Local Assistance Blog – Caltrans Division of Local Assistance

   Encourage to subscribe for latest updates.

   https://www.localassistanceblog.com/

- **A new version of Local Assistance Procedure Manual (LAPM) Form 5-A: Local Agency Invoice is now available for download here!**
https://forms.dot.ca.gov/v2Forms/servlet/FormRenderer?frmid=DOTLAPM5A

A new version of LAPM 5-A (rev 09/2023) has been released. The major change from the previous version (rev 08/2020) is to the Invoice section where rows have been added to accommodate projects that have both federal and state funds.

For a project with both federal and state funds, an agency will be able to seek reimbursement for both types in the same column by entering both a state reimbursement percentage and a federal reimbursement percentage. Additional rows will be added to separate the federal and state amount that is reimbursed, as well as help track previous reimbursement amounts and remaining funds. Other updates include adding a Project End Date, revisions to the Section 4 Checklist, and minor text edits to the Instructions.

For questions regarding the LAPM 5-A update, contact Local Assistance Office of Guidance and Oversight.
https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures

- **Up to date forms can be found**
Local Assistance Procedures Manual (LAPM) Forms | Caltrans
https://dot.ca.gov/programs/local-assistance/forms/local- assistance-procedures-manual-forms

Local Assistance Program Guidelines (LAPG) Forms | Caltrans
https://dot.ca.gov/programs/local-assistance/forms/local- assistance-program-guidelines-forms

Local Assistance Training/LTAP is offering:

Local Assistance Day
Free Quarterly Webinar

September 13, 2023
8:30 – 11:30 am PT

Caltrans Division of Local Assistance (DLA) in partnership with the Regional Transportation Planning Agencies Group presents a three-hour webinar for local public agencies to directly learn on topics ranging from priority industry announcements to local project delivery policies, processes, and procedures, to facilitating peer-sharing of agency best practices.

This webinar is free and open to project managers, engineers, and other professionals working with local assistance processes for local and tribal agencies.

Topics to be Presented:

- Toll Credits, Question & Answer Session
- Timely Use of Funds
- FHWA Award Winning Project: City of Walnut Creek - Safe Sighting of Signs & Signals
- Local Assistance Trainings & News
  - Register here
    https://csulb.zoom.us/webinar/register/WN_DRQbw_ofTemeVBoVAUMO3w#/registration

Contact Caltrans.DLA@dot.ca.gov for questions regarding Local Assistance Day Webinars.

CTC Preparation Schedule:
https://dot.ca.gov/-/media/dot-media/programs/financial-programming/documents/proposed-2024-draft-prep-external- 063024.pdf